



VanBibber Lake Conservancy District

4374 W Co Rd 450 N. Greencastle, IN 46135 www.VBLCD.com 765-739-6671

VBL Conservancy District Rates and Rules

RATES and CHARGES:

REVISED July 13, 2024.

Water	\$27.54	
Tax	\$1.93	
Wastewater	\$39.06	
WW Maintenance	\$21.00	(½ lot \$10.50)
Total Monthly	\$89.53	

Vertical Charges:

1. New service requires the resident fill out a NEW SERVICE CUSTOMER DATA FORM. A Transfer Fee of Twenty-Five dollars (\$25.00) is charged. This charge is for a change of name as a result of new contract, purchase or lease. **It is the customers' responsibility to notify the Conservancy of any change of address.**
2. Non-Sufficient Funds (NSF) checks returned will have a Fifty-Five Dollar (\$55.00) service charge applied. All NSF checks will require that they be paid with a money order or credit card. Any customer who has issued two or more NSF checks will be on a money order or credit card only basis for one year.
3. Due date for the water bill is the 15th of each month. If your balance is not paid by the 16th penalties equaling 10% of the current month's charges will be added. If the bill remains unpaid on the 18th, a shut off notice will be mailed to the customer. Accounts must be paid in full by the last day of the month or a work order will be created to shut off and lock water on or after the 3rd day of the following month. Once the work order is created the resident would then have to pay a \$100.00 lock fee, plus a \$75.00 unlock fee. Total being \$175.00. Customers have the right to dispute lock-offs due to nonpayment.
4. The District has adopted a policy prohibiting any person or entity from tampering with a water meter without the written consent and authority of the District. The policy also prohibits any person or entity from gaining access to a water meter pit without the written consent and authority of the District. The District will assess a fine and costs to any person or entity who tampers with a water meter without the written consent and authority of the District. (Ordinance no. 2023-11-19).
5. The person or entity who violates any provision of this Ordinance shall pay a fine of Three Hundred Dollars (\$300.00). The person or entity that violates this ordinance shall also pay all cost and repairs for damages caused to the utility. (Ordinance 2023-11-19)





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6. The new emergency shut off fee is \$150.00. The scheduled shut off fee is \$100.00. No water service shall be provided to the person or entity until all fines and costs are paid in full. (Ordinance 2023-11-19)
7. If a resident has a leak the resident should first turn the whole house shut off valve off. Locate the leak and then turn your shut off valve back on. If the resident contacts the district to shut off the water, the cost will be \$100.00 for a scheduled shut off and \$150.00 for an emergency shut off, plus a \$25.00 inspection fee. All residents are required to have a whole house shut off.
8. If the District is notified with a leak alert on a resident property, the district will attempt to contact the resident by phone. The resident will have 3 days to shut off and repair the leak. If after 3 days the leak continues, the resident must shut off his/her water. If the resident does not shut of the water, then the district will have to shut the water off at the cost to the resident. If the leak is over 1000 gallons in a 24 hour period, the resident must immediately shut his/her water off. If the resident does not shut water off, the district will shut water off at the cost to the resident. Once the leak is fixed, the resident needs to contact the office for an inspection. The inspection fee is \$25.00.

Any damage to the Conservancy District's distribution system, including lines, valves, connections, water pits, locking devices or locks by a property owner, a contracted property or a lease property is the customer of record's responsibility.

9. If a locking device has been tampered with on the conservancy district's water valve a \$75.00 fee will charged to replace it, plus an emergency shutoff fee of \$150.00 will be charged to the lot owner.
10. All water pits are to be covered at all times and is the responsibility of the resident. All liability rests with the resident if the pit's cover is not properly in place.
11. The Conservancy is responsible for the distribution line to the water valve, located in the water pit. The customer is responsible for the service line from the valve to the dwelling. In the event that a leak is reported in the service line, or any line belonging to the customer, and a Conservancy District employee is called out for a water shutoff, there will be a One Hundred Dollar Fifty (\$150.00) emergency callout charged to the customer.
12. The customer is responsible for notifying the Conservancy when service is to be disconnected. Without notification, billing will continue.
13. The Conservancy flushes the distribution lines (hydrants) on the first Tuesday and Wednesday of each month (weather permitting). After flushing, customers are advised to flush their lines prior to use on those days.





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14. Lot owners who are leasing or selling on contract are responsible for ANY delinquent accounts owed and payable to the Conservancy District, regardless of whose name the account is in. The owner of record is responsible for all arrears and late charges.
15. Customers are to notify the Conservancy District prior to ANY new construction or relocation of buildings (including decks, sheds, fences, additions, et cetera) on their property. Easements, sewer cleanouts and water pits must have easy access for emergency shut offs, scheduled shut offs, hookups, cappings, valve replacements and general maintenance. If Conservancy District employees have difficulty in accessing water or wastewater lines due to violation of easements, the customer will be responsible for ALL costs incurred when moving lines and/or pits for reasonable access.
16. (Ordinance no: 2022-12B) It is unlawful for homes to knowingly discharge waste outside the sanitary sewer system (broken or disconnected sewer pipes draining on the ground, et cetera). Furthermore, no person shall discharge any stormwater, surface water, groundwater, roof runoff or subsurface drainage into any sanitary sewer. This includes, but is not limited to: Perimeter drains, sump pumps and gutter outlets. In the event this occurs, the customer's water and sewer utility will be subject to disconnect.
17. VBLCD Swimming Pool Policy. Whereas, the VanBibber Lake Conservancy District will enforce Indiana Code 675 IAC 20 and BOCA National Building Code 421.10 for swimming pools and spas.

An outdoor private swimming pool, including an in-ground, above ground or on ground pool, hot tub or spa shall be with a barrier which shall comply with the following (this is a partial list):

- A. A pool shall be a minimum of 10 (ten) feet from any structure including fencing, fuel tanks, trees, etc.
- B. A pool must be 20 (twenty) feet from the edge of any street /road.
- C. A pool shall not be allowed in any front yard or side yard.
- D. A pool shall be fenced on all open accesses with a barrier of at least 60 (sixty) inches in height.
- E. A pool barrier shall contain at least 1 (one) lockable gate. The gate must be locked at all times when unattended by a responsible adult.
- F. A pool must have a removable ladder to be secured away from pool and/or a folding upward lockable ladder. A ladder must be secured at all times if unattended by a responsible adult.





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G. A pool owner must provide proof of liability insurance prior to filling pool.

H. A pool owner must abide by the Public Health Codes for sanitation. All recirculating and chlorination codes must be met on a daily basis.

A swimming pool is defined as a container capable of retaining 300 (three hundred) gallons of water or more.

A kiddie pool is defined as a container capable of retaining less than 300 (three hundred) gallons. A kiddie pool shall not exceed a size greater than 18 (eighteen) inches in height, 10 (ten) feet in length, and 5 (five) feet in width, or 18 (eighteen) inches in height and 10 (ten) feet in circumference.

Swimming pools larger than kiddie pools cannot be filled using the unmetered customer water connection at VanBibber Lake. Water must be purchased and delivered via truck to fill pool.

18. There will be a Fifty Dollar (\$55.00) emergency callout charge for sewer problems if the blockage is in the customer lines and not the Conservancy District's lines. *For example, If your kitchen sink is plugged up but the rest of your drains are draining fine and you call the Conservancy out to roto-root lines, but the blockage is in your house lines, a \$55.00 charge will be added to your bill. (Ordinance 2024-07-13)*

19. Payment of Bills: All bills may be paid by U.S. Postal Service (mail), or by placing them (in an envelope) in the Conservancy District's drop box located at the District's office, or by paying with credit card in person at the Conservancy District Office during normal office hours.

20. VanBibber Lake Conservancy District Meetings:

- a. The VanBibber Lake Conservancy District holds their monthly board meetings on the Second Saturday of each month.
- b. The meetings are held at the designated place; typically inside the Conservancy's office at 4374 E Co Rd 450 N. Greencastle, In 46135
- c. **All board meetings are open to the public.**

21. Providing water to other lots and properties is strictly prohibited. This includes permanent or temporary hookups to a lot that is not paying for water service. The providing of water service to other properties disrupts the general supervision of the District's water service in collection of fees due and causes disparity in fees paid by the Water Providers and inequality to others that have paid for water services.





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Therefore, the District will take any and all legal actions to curtail such activities including any and/or the following actions:

1. Pursue legal remedy through the courts.
2. Immediately discontinue water service to those providing the water to delinquent or illegal users necessitating an uncapping fee to reinstate service.

22. ORDINANCE NO. (05/13/2017)

TO PROVIDE A PROGRAM FOR PROTECTING THE PUBLIC WATER SYSTEM FROM CONTAMINATION DUE TO BACKFLOW OF CONTAMINANTS THROUGH THE WATER SERVICE CONNECTION INTO THE PUBLIC WATER SYSTEM

WHEREAS 675 IAC, Article 16, Rule 1.4, of the Indiana Plumbing Code, as adopted by the Indiana Fire Prevention and Building Safety Commission, requires protection of the public water supply from contaminants due to backflow through connections to fire protection and standpipe systems; and,

WHEREAS the Indiana Department of Environmental Management authorizes the maintenance of a continuing program of cross-connection control which will systematically and effectively prevent the contamination of all potable water systems;

NOW, THEREFORE, BE IT ORDAINED by the **board** of the **Van Bibber Lake Conservancy District (VBLCD)** of the State of Indiana:

SECTION 1. That a cross connection shall be defined as any physical connection or arrangement between two otherwise separate systems, one of which contains potable water from the **VBLCD** water system, and the other, water from a private source, water of unknown or questionable safety, or steam, gases, or chemicals, whereby there may be a flow from one system to the other, the direction of flow depending on the pressure differential between the two systems.

SECTION 2. That no person, firm, or corporation shall establish or permit to be established or maintain or permit to be maintained any cross connection. No interconnection shall be established whereby potable water from a private, auxiliary, or emergency water supply other than the regular public water supply of **VBLCD** may enter the supply or distribution system of said municipality, unless such private, auxiliary, or emergency water supply and the method of connection and use of such supply shall have been approved by the **VBLCD** and by the Indiana Department of Environmental Management in accordance with 327 IAC 8- 10.





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SECTION 3. That it shall be the duty of the **VBLCD** to cause inspections to be made of all properties served by the public water system where cross connections with the public water system is deemed possible. The frequency of inspections and re-inspections based on potential health hazards involved shall be established by the **VBLCD**.

SECTION 4. That upon presentation of credentials, the representative of the **VBLCD** shall have the right to request entry at any reasonable time to examine the property served by a connection to the public water system of **VBLCD** for cross connections. On request, the owner, lessee, or occupant of any property so served shall furnish to the inspection agency any pertinent information regarding the piping system or systems on such property. The refusal of access or refusal of requested pertinent information shall be deemed evidence of the presence of cross connections.

SECTION 5. That the **VBLCD** is hereby authorized and directed to discontinue water service to any property wherein any connection in violation of this ordinance exists, and to take such other precautionary measures deemed necessary to eliminate any danger of contamination of the public water system.

Water service shall be discontinued only after reasonable notice is served on the owner, lessee, or occupants of the property or premises where a violation is found or suspected to exist. Water service to such property shall not be restored until the cross connection(s) has been eliminated in compliance with the provisions of this ordinance.

SECTION 6. That, if it is deemed by the **VBLCD** that a cross connection or an emergency endangers public health, safety, or welfare and requires immediate action, and a written finding to that effect is filed with the clerk of the **VBLCD** and delivered to the consumer's premises, service may be immediately discontinued. The consumer shall have an opportunity for hearing within 10 days of such emergency discontinuance.

SECTION 7. That all consumers using toxic or hazardous liquids, all hospitals, mortuaries, wastewater treatment plants, laboratories, and all other hazardous users install and maintain a reduced pressure principal backflow preventer in the main water line serving each building on the premises. The backflow preventer must be installed in an easily accessible location not subject to flooding or freezing.

SECTION 8. The reduced pressure principle backflow preventers shall not be installed below ground level.

SECTION 9. That this ordinance does not supersede the Indiana Plumbing Code, the IDEM Rule 327IAC 8-10.





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SECTION 10. That if, in the judgment of the Superintendent of Water, an approved backflow prevention device is necessary for the safety of the public water system, the Superintendent of Water will give notice to the water consumer to install such an approved device immediately. The water consumer shall, at his own expenses, install such an approved device at a location and in a manner approved by the Superintendent of Water and shall have inspections and tests made of such approved devices as required by the Superintendent of Water and in accordance with the IDEM Rule 327 IAC 8-10.

